

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
MEETING NOTICE AND **MARKED****



***AMENDED* AGENDA
[REGULAR ITEM NO. 7 WITHDRAWN]**



**Wednesday, January 9, 2013
6:00 p.m.
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

AIRPORT ADVISORY COMMISSION

Michael Goode, Chair
William Bergdoll, Vice Chair
Ken Casey
William Schuckert

Gunnar Buzzard
Bob Hobbi
Steve Ziomek

Call to Order – 6:01 PM

Roll Call – COMMISSIONERS CASEY AND HOBBI ABSENT

Pledge of Allegiance

Aviation Director's Report - AVIATION DIRECTOR MASCARO PROVIDED A BRIEF UPDATE ON THE REMODEL OF THE TERMINAL BUILDING BE CONDUCTED BY THE CITY'S NEW TENANT, SET JET, A PART 135 CHARTER OPERATOR. SCHEDULED COMPLETION OF THE IMPROVEMENTS ARE ANTICIPATED BY THE END OF FEBRUARY. IMPROVEMENT INCLUDE BOTH THE LEASE HOLD AREA OF THE TENANT A COMMON USE AREA, SUCH AS THE MAIN ENTRY TO THE TERMINAL BUILDING.

Approval of Minutes – OK – 5/0
Regular Meeting: November 14, 2012

Public Comment – TOMMY WALKER AND TROY PADILLA, SCOTTSDALE AIR CENTER. MR. WALKER ANNOUNCED HIS RETIREMENT AND THANKED THE AIRPORT COMMISSION AND MR. PADILLA INTRODUCED HIMSELF TO THE COMMISSION.

Citizens may address the members of the Airport Advisory Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Airport Advisory Commission from discussing or taking action on an item that is not on the prepared agenda.



Persons with a disability may request a reasonable accommodation by contacting Theresa Smith at Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

CONSENT AGENDA ITEMS 1-2

How the Consent Agenda Works: The Commission may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Request to Speak card for each topic you wish to address. **You will be given three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Chairman's discretion.**

After all speakers have finished, the Commission will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Commission will be acted on as appropriate.

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Southwest Jet Center, LLC to conduct Hangar & Shade Leasing Services
Staff contact: Shannon Johnson, Management Analyst, 312-8475, shjohnson@scottsdaleaz.gov
ITEM PULLED TO REGULAR AGENDA – OK - 4/0 (WS ABTAINED)
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Vertical Works, LLC to conduct Flight Training Services
Staff contact: Shannon Johnson, Management Analyst, 312-8475, shjohnson@scottsdaleaz.gov
APPROVED ON CONSENT – OK – 5/0

REGULAR AGENDA BEGINS ON FOLLOWING PAGE

REGULAR AGENDA

ITEMS 3-16

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

3. Election of Officers

Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov

MOTION TO ELECT GOODE FOR 2ND TERM AS CHAIR – OK – 5/0

MOTION OF ELECT BERGDOLL FOR 2ND TERM AS VICE CHAIR – OK – 5/0

4. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws

Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov

NO ACTION

5. Annual refresher training regarding City of Scottsdale Code of Ethical Behavior

The City of Scottsdale Code of Ethical Behavior (adopted by the City Council on May 2, 2006) requires that all Public Officials be provided with annual ethics training. The City Attorney's Office will provide an annual ethics training refresher to the Airport Advisory Commission and will be available to answer questions or facilitate any possible discussion related to the Ethics Code.

Contact: Cliff Frey, Senior Assistant City Attorney, 312-2661, cfrey@scottsdaleaz.gov

6. Discussion and Possible Action to approve Airport Advisory Commission Annual Report

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov

MOTION TO APPROVE THE ANNUAL COMMISSION REPORT WITH THE ADDITION OF AIR FAIR PLANNING – OK – 5/0

*7. Discussion and Possible Action to Adopt Resolution 9302 authorizing an amendment of the airport engineering services contract No. 2012-131-COS-A1 with Stantec Consulting, Inc.

Staff contact: Chris Read, Airport Operations Manager, 312-2674, cread@scottsdaleaz.gov

[WITHDRAWN]

8. Discussion and Input Regarding the possibility of providing US Customs service 7 days a week

Contact: Mike Goode, Chair, 312-2321, mgoode@netjets.com

9. Discussion and Input Regarding an update of the potential of an Air Fair in 2013

Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov

10. Discussion and Input Regarding Quarterly Noise Complaint Summary Report
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 312-8482, sferrara@scottsdaleaz.gov
11. Discussion and Input Regarding Monthly Operations Reports for November and December 2012
Staff contact: Chris Read, Airport Operations Manager, 312-2674, cread@scottsdaleaz.gov
12. Discussion and Input Regarding Monthly Financial Reports for October and November 2012
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 312-8475, shjohnson@scottsdaleaz.gov
13. Discussion and Input Regarding the Marketing, Community and Pilot Outreach Programs
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 312-8482, sferrara@scottsdaleaz.gov
14. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations
Staff contact: Shannon Johnson, Airport Mgmt. Analyst, 312-8475, shjohnson@scottsdaleaz.gov
15. Discussion and Input Regarding Status of Aviation Items to City Council
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov
16. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov
NO ACTION

Future Agenda Items

Discussion and possible action regarding Commissioner requested future agenda items.

NO ACTION

Adjournment – 7:10 PM